

Library Business Plan 2021

Strategic Priority	Action	Completion Date	Lead
1. Make evidence a cornerstone of high quality care and best practice standards			
Increase mobilisation of knowledge and best practice sharing	Submit business case for clinical librarian role	End September 2021	Catherine/Will
	Proactively approach departments with offers of outreach support (depending on outcome of business case)	Dec 2021	Catherine/Tim
	Create impact case studies to use in promoting the evidence search service and submit case studies to national database	August 2021	Catherine
	Promote Evidence Search (KnowledgeShare) and Browzine during new inductions (via email if not permitted to have face-to-face inductions due to Covid), including to junior doctor and student inductions	August/Sept 2021	Lucy F
Enhance equity of access to resources	Liaise with OpenAthens and the Trust's IT Department to integrate OpenAthens with active directory federated search (ADFS) to create single sign-on for electronic resources	April 2021	Catherine
	Once single sign-on is live, do a large promotional launch in tandem with Comms to Trust staff highlighting the new improved way of accessing resources – screen savers, notices in the Bulletin, overview piece on ICON front page, involve Liz Davenport and get her to do a blogspot and	Dependent on above (and HDAS login being sorted out), May 2021	Catherine

	<p>highlight it at Trust Talk, Twitter announcements, library mailing list, email all OpenAthens users</p> <p>Once single sign-on is live, do a promotional launch nationally – we will be the first NHS Trust to accomplish this, submit for an innovation award, work with OpenAthens to promote other NHS integrations of ADFS</p> <p>Monitor impact of single sign-on as a quality improvement project – usage statistics, user surveys</p> <p>Pilot integrating user account functionality from library management system into national discovery service</p> <p>Rolling out implementation of nationally-purchased discovery system for the South and the national instance</p> <p>Purchase additional electronic resources to cover social care, nursing resources, and management/leadership to help offset impact of Covid restrictions on loaning and physical library usage</p>	<p>Dependent on above</p> <p>For the 12 months following launch</p> <p>Sept 2021, depending on third-party companies undertaking their work to schedule</p> <p>September 2021 – in co-ordination with HEE</p> <p>March 2021 for databases, on-going for ebook collections</p>	<p>Catherine</p> <p>Tim</p> <p>Catherine</p> <p>Catherine</p> <p>Catherine</p>
2. Facilitate the wellbeing of our community			
Promote staff wellbeing	<p>Re-launch loanable virtual reality headset service (curtailed due to Covid restrictions)</p> <p>Promote loanable video games via bulletin and screensavers</p>	<p>May 2021</p> <p>June 2021</p>	<p>Lucy F</p> <p>Lucy F</p>

	<p>Liaise with Education Department to ensure that expansion of the Horizon Centre includes wellbeing spaces in the library</p> <p>Purchase hobby/craft book section for library stock and launch in collaboration with Paul Norrish</p> <p>Use grant funding to purchase books to give away to staff to promote wellbeing during Covid, and create page on ICON for staff to choose their books</p> <p>Work with the HeArTs group at Torbay Hospital to promote the arts for the benefit of staff and patients</p>	<p>On-going</p> <p>May 2021</p> <p>April 2021</p> <p>On-going</p>	<p>Will</p> <p>Catherine/Paul</p> <p>Catherine</p> <p>Catherine/Lucy C</p>
Strengthen social prescribing	Contact 20 organisations per month to update details on Pinpoint Devon	On-going monthly	Lucy C
3. Build a more joined-up approach to improve and develop services			
Work in partnership with local and national bodies to create more efficient and accessible information services	<p>Rolling out implementation of nationally-purchased discovery system for the South and the national instance</p> <p>Attend national resource discovery steering committee meetings to push for a national discovery system and improve user access to resources</p> <p>Collaborate with Devon County Council to find local administrators and/or maintain currency of Torbay data on Pinpoint Devon</p>	<p>September 2021 – in co-ordination with HEE</p> <p>On-going</p> <p>On-going monthly</p>	<p>Catherine</p> <p>Catherine</p> <p>Catherine/Lucy C</p>

	Co-ordinate with other NHS libraries in Cornwall, Devon and Somerset, as well as public libraries, to set up online resource for public health information/literacy	Dec 2021	Catherine/Lucy C
	Apply for grant funding to support development of regional website (see above)	May 2021	Catherine
4. Be a lynchpin in the enablement of a learning organisation			
Increase accessibility and coverage of leadership and change management resources	Investigate and purchase electronic resource packages for leadership and change management materials	March 2021	Catherine
	Liaise with leadership course providers at the Trust to promote print and electronic leadership and change management resource collections	October 2021	Catherine
Implement a knowledge sharing platform	Investigate and implement the use of a open source knowledge sharing platform for use throughout the Trust	Dec 2021	Catherine/Kathryn Bamforth
Improve access to internal learning and research	Investigate & purchase institutional repository software	Sept 2021	Catherine/Kathryn Bamforth
	Investigate online software to promote knowledge sharing between research staff	April 2021	Catherine/Kathryn Bamforth